**Letter Template to Parents/Carers**

Dear Parents and Carers,

As you will be aware, the Government has updated its Coronavirus guidance which now includes Italy and the information can be found on this link: [https://www.gov.uk/guidance/wuhan-novel-coronavirus-information-for-the-public](https://eur02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fu10018409.ct.sendgrid.net%2Fls%2Fclick%3Fupn%3DXkpSD2JJU6cLtD3t6QZzS8awolztNZ2sSvSfQEmURTzxwy139TalX-2FnG0LucP4VIqeR9SVuolSOSZ4C7XmDd0dc9ocNx9z4mVJRMz6iPDr4ltf9-2Bkt4011y6qKGE6be6f5yO_J53qE-2FSpeYsNhOoQvmpeeuNCZV2zB4FELVpRL6hi-2BPgr2cyTwhS-2B7TiA-2BOsjXE1npEreh3L1QX1a0ypJ4EbBxdPvHoG1L71CfLFRS-2BGbzzCf51P9HgM3BiZ8jkuKBDomjMauD4AMYMh-2BdsvA-2FZWRENCMyRahL8Ruv3Xjb152ItAX8TAkPZIjPB2MsW96MoifojkwysZXMCad3iAzbSmST-2BOckADModjWpiO5DAcocnzWrwXycNlr3ZPNnI5boft-2F&data=02%7C01%7C%7C1d4f460cb3b442b5235208d7baa57466%7Ca8b4324f155c4215a0f17ed8cc9a992f%7C0%7C0%7C637183092088429972&sdata=eLSasJrFxApcgDu9gDCmf%2F0B3kzMR3Rap2PridBzHkY%3D&reserved=0)

As a setting we are keeping up to date with the latest guidance and will take action as appropriate.

If you have returned from these specific areas since 19 February the guidance is to call NHS 111 stay indoors and avoid contact with other people even if you do not have symptoms.

* Iran
* Specific lockdown areas in Northern Italy as designated by the Government of Italy (see attached map)
* Special care zones in South Korea as designated by the Government of the Republic of South Korea
* Hubei province (returned in the past 14 days)

If you have returned from the following areas since 19 February and develop symptoms (cough, fever or shortness of breath), however mild, you should stay indoors at home and avoid contact with other people immediately and call NHS 111:

* Northern Italy (defined by a line above, and not including, Pisa, Florence and Rimini),
* Vietnam
* Cambodia
* Laos
* Myanmar
* China
* Thailand
* Japan
* Republic of Korea
* Hong Kong
* Taiwan
* Singapore
* Malaysia
* Macau

Please make us aware if your child is having to self isolate or has developed symptoms so we can monitor the situation.

As news of the virus continues to change I will keep you updated as to if it affects our setting [option to include how this will be done]

[option to include wording around any school trips to infected countries, that the PHE guidance is being followed and any action being taken as a result of this]

Signed.