

When is a child eligible for SEN Premium?

- from the term after their 3rd birthday
- we have received a Section 23 notification from the health authority

I have a child now eligible for SEN Premium. What do I need to do next?

- send an Early Years Observation or a SEND Support Plan or a One Plan to preschoolpanel@essex.gov.uk

What happens next?

- The Preschool Allocations Panel will decide if SEN Premium is needed
- we send a letter to the child's parents to confirm we have allocated SEN Premium
- we send you a letter stating the rate you will receive that term
- after the headcount we will make the payment for all the FEEE hours you are claiming

We have had SEN Premium before, what do we do now?

- Send a Provisions & Outcomes (P&O) form to preschoolpanel@essex.gov.uk
It must show:
 - the targets you have been working on
 - any progress made
 - how you have supported the child in a whole group, small group and individual situation
- This can be a stand-alone form or part of your SEND Support Plan/One Plan

You need to send this information at the end of each term to receive SEN Premium for the following term