##  **Overview**

## In Spring 2023 the government announced a national wraparound programme. The aim is to support all working families that need it, to access wraparound childcare from 8am to 6pm, in their local area. Essex County Council are committed to work with providers to ensure there is sufficient provision for all parents that require it from September 2024

## **Contents**

All sections are compulsory, you will not be able to continue to the next page until completing the current section. At the end of each section, you will be returned to this contents page in order to finish the application.

Within this application, you’ll encounter several free text boxes where we seek details about various aspects of your project. These boxes should be a concise summary of information (approximately 500 words). Towards the end of the application, in the ‘Permissions & required supporting evidence’ section, you will be prompted to upload several documents. This is where you will have the opportunity to add supporting information for your project.

## **Summary**

The government’s ambition is, that by 2026, all parents and carers of primary aged children will be able to access Ofsted registered term time childcare in their local area. This will cover hours that wrap around the school day from 8am-6pm. This needs to be available to all children whose parents require it, including children with SEND. The aim is to make it easier for parents to access employment.

Essex County Council have been allocated £6,939,115 between 31st October 2023 and 31st March 2026 for the creation of new, fully inclusive provision within the County. The funding will be for revenue expenditure only.

Please ensure you have read the following relevant documents that may support you in completing this application. These can be found at: [Information and guidance about wraparound childcare](https://eycp.essex.gov.uk/funding/childcare-reforms-feee1w-feee2w-and-wraparound-childcare/information-and-guidance-about-wraparound-childcare/)

Thank you for taking the time to complete this application.

**Privacy Notice**

Essex County Council (ECC) is the controller of the personal information you provide to us. The personal information collected on this form will be used by ECC for the purpose of administering your application for the DfE Childcare Expansion Grant. This information will not be shared with anyone else. For more detail on how your personal information is used and your rights, please visit [www.essex.gov.uk/privacy](https://www.essex.gov.uk/privacy)

**Please note: financial allocation will be granted on a rolling basis until all of the funding has been awarded (please read the service specification for more details).**

**Introduction**

**1** What is your name and job title?

**2** What is your email address and telephone number?

**4** What is your Company name?

**5** What is your company number (if applicable)?

**6** What is the address of your company?

**7** What is the name of the childcare provider? (If different from the company name)

**8** To which district(s) of Essex will you be delivering this provision?

**9** Do you have an Ofsted Registration Number?

(*If you do not have one, please be aware, in order to receive funding, you must be registered with Ofsted on the Voluntary Register, the Childcare Register and the Early Years Register. You should be on all 3 registers to be properly registered to look after children aged 4-11)*

If yes, please provide your Ofsted Registration number and date of your last inspection.

***10*** *If no, please be aware in order to receive funding you must be registered for Ofsted, do you agree to this?*

***11*** *What was the grade provided at your last Ofsted inspection?*

**12** What type of childcare provision are you offering? (If you are currently unregistered, what childcare provision do you intend to offer?)

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**The Offer**

*Funding is to be applied per site.*

*Those providers that are collecting pupils from multiple schools and offering wraparound at one provision, (e.g. home address) please complete one application and identify all the schools you will be offering provision for.*

*Those providers that intend to offer wraparound for a single school onsite, or offsite, will need one application per school.*

**1** What is the name and postcode of the school/s that you have confirmed you will be providing this provision for? (School endorsement will be required)

**2** Are you currently offering wraparound childcare provision before and after school?

 *If yes, what are your current hours of operation?*

**3** What will your new hours of operation be?

**4** How many new places will be created each day?

* 0 new places
* 1-3
* 4-6
* 7-10
* 11-15
* 16-20
* 21-25
* 26-30
* 31-40
* 41-50
* 51-70
* 70+

**5** Will you be offering wraparound to all primary-aged children? If no, please explain why:

**--------------------------------------------------------------------------**

**Funding**

**Please ensure you review the service specification and only apply for revenue expenditure.**

**1** How much funding are you applying for? (this can be a maximum of £10k for term one, which will be reviewed termly through a monitoring process and will only be paid up to breakeven)

£

**2** When will the wraparound provision start?

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**Service Delivery**

**1 Mobilisation**

Please provide a brief summary of how service delivery will be mobilised. More detail should be included in your business plan.

*Please ensure you include the following:*

* Research that demonstrates local knowledge and need
* Capacity within the organisation to expand and mobilise
* Risks and issues
* Timescales for delivery
* Any changes to legal structure or governance
* Staff recruitment to support this provision
* Proposed Staffing structure
* Marketing
* Installation of equipment and resources
* Ofsted registration

**2 Experience**

Please summarise your previous experience of Early Years and Childcare leadership. Further detail to be included in your business plan.

*Please ensure you include the following:*

* Qualifications and training
* Continuous Professional Development Plans
* Previous Ofsted outcomes, where available
* Experience of delivering the EYFS for children (from birth to 5 years where applicable)

**3 Core Values**

Please summarise your organisations core values and how this provision will meet the needs of all children, including those with SEND.

*Please ensure you include the following:*

· Parental engagement/ partnership with parents

· Inclusion and Diversity

· SEND 0-25 Code of Practice 2014

· Equality Act 2010

· Partnership working

· Communication and engagement with relevant stakeholders

**4 Safeguarding**

How would you ensure children in your care are protected from harm?

***You will need to attach your safeguarding policy.***

*Below are examples of policies you should have in place. We do not need a copy now; however, we may request copies, if necessary:*

· SET procedures

· Essex Safeguarding Children Board (ESCB)

· Policies and procedures

· Continuous Professional Development (training)

· Whistle blowing

· Safer recruitment/DBS

· Information handling/ data protection

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**Permissions & Required Supporting Evidence**

**1** Is Essex County Council the Freeholder of the building or land?

**2** Have you attached all the required information?

Please indicate which documents have been attached. Could you please name and number the **documents exactly as below:**

1 \*Business Plan - *setting name*

2 \*Cashflow 3 Years - *setting name*

3 \*Staffing Structure - *setting name*

4 \*Safeguarding Policy - setting name

5 \*Admissions Policy - *setting name*

6 Written Consent from school - *setting name (if this is not a school applying)*

7 Lease Agreement - setting name (if this is not a school applying)

*\*These are compulsory documents*

**Declaration**

**1** Do you declare that you have legal authority to make this application on behalf of the organisation, and you have fulfilled all service specification criteria?

**2** Electronic Signature:

 Date: