In addition to any planning permission from the relevant Planning Authority you will need to evidence that consent for your proposed capital funding project has been granted by the authorised person(s) or organisation who own the property or the land.

|  |  |  |
| --- | --- | --- |
| X | **Site of proposed project** | **Consent Provider** |
|  | A community purpose building | Authorised Trustee or Committee Member with required authority e.g. Chair |
|  | Privately owned building leased to provider | Freeholder(s) of property  (note: if the Freeholder is a company, this will need to be an authorised signatory of the company i.e company director ) |
|  | Private home (childcare on domestic premises) | All legal owners of property\* |
|  | An Essex school site | Dependent on status of school. |
|  |  |  |

Building on a school site may also require additional consent from the Secretary of State for Education under Schedule 1 to the Academies Act 2010 or Section 77 of the Schools Standards and Framework Act 1998

It is your responsibility to obtain and evidence consent, and your application will not be progressed without the required information. A Funding Agreement will not be issued until this evidence has been received and verified.

Please complete the relevant sections of the form below and send it with a copy of the Freeholder’s consent as part of your application email.

|  |  |
| --- | --- |
| Name of applicant |  |
| Amount applied for |  |
| Date of submission |  |
| Grants Panel date |  |
| Ward and Postcode of proposed project |  |
| Address of proposed project |  |
| Name of freeholder |  |
| Date consent requested |  |
| Consent document attached |  |
|  |  |

\* ECC may seek to put a charge on a privately owned house to protect the capital investment. You will need to provide evidence that all house owners are in agreement with the proposed project and accept the liability of a potential future capital funding clawback.

For private homes, evidence of ownership is required. Please submit Land Registry office copy and title Plan.